

ANNUAL AUDIT REPORT
ON THE ACCOUNTS OF
MUNICIPAL CORPORATION
YAMUNA NAGAR - JAGADHRI

FOR THE YEAR 2014-2015

Issued by:
Office of the Director
Local Audit
Haryana Panchkula

Through
RESIDENT AUDIT OFFICER,
MUNICIPAL CORPORATION,
YAMUNA NAGAR - JAGADHRI

From

The Director
Local Audit, Haryana,
Panchkula.



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To

✓ The Commissioner,
Municipal Corporation,
Yamuna Nagar- Jagadhari.

S.O. for nla
4/1/16

Memo No. 10817

Dated: 21-12-2015

Sub: Annual Audit Report on the Accounts of Municipal Corporation, Yamuna Nagar- Jagadhari for the 2014-15.

Enclosed please find the Annual Audit Report on the account of Municipal Corporation, Yamuna Nagar for the year 2014-15 for consideration and to be laid before the Corporation for such action as may be deemed necessary as per provisions of Section 169(2) of Haryana Municipal Corporation Act, 1994. An annotated copy showing action taken on the report may also be sent to this office through the Resident Audit Officer within the stipulated period of three months as required under rule XVII-17 of Municipal Account Code, 1930.

M. Kumar
21/12/15
Deputy Director,

Local Audit Deptt. Haryana,
Panchkula

Dated: 18/12/15

Endst. No.

Copy along with a copy of the report is forwarded to the following for information.

1. The Additional chief Secretary to Govt. Haryana, Finance Deptt. (Panchkula), Chandigarh.
2. Financial Commissioner & Principal Secretary to Govt. Haryana Urban Local Bodies Department, Chandigarh.
3. The Principal Accountant General (Audit), Haryana, Chandigarh.
4. Director, Urban Local Bodies, Haryana, Panchkula
5. Commissioner, Ambala Division.
6. Resident Audit Officer, Municipal Corporation, Yamuna Nagar.

Sd/-
Deputy Director,
Local Audit Deptt. Haryana,
Panchkula

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ANNUAL AUDIT REPORT ON THE ACCOUNT OF MUNICIPAL CORPORATION, YAMUNA NAGAR-JAGADHARI FOR THE PERIOD 04/2014 TO 03/2015

PART – 1

1. Last Audit Note:- Action taken on the last Audit Report was not satisfactory. Annotated reply was not prepared and sent to this office as required vide Rule No XVII.17(2) of Municipal Account Code, 1930, which was irregular. Even the last audit report was neither laid before the Corporation for such action as may be deemed appropriate by the corporation as per provision of section 169(2) of Municipal Corporation Act, 1994 nor otherwise action taken under section 170 of the Act ibid by the Commissioner/ Corporation to settle the audit Para embodied in the report. The report still contained Audit Para's, besides Audit requisitions and audit Objections of various natures like embezzlement/ Misappropriation of Funds, shortage of Stock/Stores, Non/Short recoveries, loss of revenue, excess/irregular and avoidable expenditure including irregularities in establishment cases, irregularities in works accounts, Non/defective maintenance of record and many other acts of omissions and Commissions. The indifferent attitude towards this important task is defeating the very objective of audit and is resulting in accumulation of audit objections year after year, besides encouraging the defaulting officials to go on committing irregularities without any action against them. The matter is brought to the notice of the Govt. in the Urban Local Bodies Department for immediate action for early settlement of outstanding audit objections. The submission of annotated reply showing the action taken on the Audit Report to the Director, Local Audit, Haryana, within three months of its receipt may also be ensured.

However, the position of the outstanding objections as on 31-03-2014 in brief was as depicted in **Appendix-'A'** to this report.

PART – II

2. Personnel:- Accounts of Municipal Corporation, Yamuna Nagar- Jagadhari during the year under report continued to be audited on pre audit system which remained headed by Sh Charanjeet Singh Mahna, Resident Audit officer. The charge of the Office of Commissioner Municipal Corporation, Yamuna Nagar-Jagadhari was held by Sh. Mandeep Singh Brar (IAS) from 01.04.2014 to 24/11/2014 and by Sh. S.S.Phulia (IAS) from 24/11/2014 to 31.3.2015. Whereas Sh.K.K.Jain held the charge of Executive Officer of Municipal Corporation, Yamuna Nagar- Jagadhari from 1/4/2014 to 28/2/2015.

2-A Record not put up:- The record as detailed in **Appendix "B"** to this report was neither traced out nor put up to audit. The non production of record to audit is a serious matter and is brought to the notice of Commissioner Municipal Corporation, Yamuna Nagar-Jagadhari/ Director, Urban Development Haryana, Panchkula for taking suitable steps for getting the relevant record produced in audit, in the absence of which, chances of embezzlement, fraud, temporary mis-appropriation, tampering with the record could not be ruled out.

3. **Financial position:-** The Financial Position of the Corporation fund is exhibited below in a comparative form:-

	2013-2014(₹)	2014-2015(₹)
Opening Balance	63014753/-	198236473/-
Income	519031428/-	339862343/-
Total	582046181/-	538098816/-
Expenditure	383809708/-	438676544/-
Closing Balance	198236473/-	99422272/-

The decrease in income during the year 2014-2015 as compared to the year 2013-2014 was due to less collection of Taxes, fee, rent and Development Charges etc. and increase in expenditure due to mainly enhanced payment of salary and pension.

1. Beside the above closing balance of ₹ 99422272/-, grants worth ₹ 625218800/- were received during the period under audit and spend for development work amounting ₹ 124325772/- (as detailed in Appendix -C to this report).
2. The Corporation has to discharge the liabilities of 87886838/- as detailed below which warrants tapping of new resources of income on priority basis to augment revenue of the Municipal Corporation.

Sr. No.	Particulars	Amount (₹)
1.	Cess Amount to be paid to pollution Dept. Haryana	68020.00
2.	One % share of D.U.D.	23255955.00
3.	Repayment of Govt. Loan in addition to Interest	24205469.00
4.	Repayment Of L.I.C. Loans In Addition to Interest	
5.	Govt. Loan Jagadhari Zone	16473303.00
6.	Audit fee arrear ending 3/15	5398480.00
8.	Balance pension contribution share out of ₹ 8,27,949/- transferred from P.F. Account which was to be sent to DUD Hr. Chd., still pending.	350000.00
9.	Pension Contribution	18135611.00
	Total	87886838.00

The above position also alarms to pay the liability of even the first essential charge and to give preference to other payments in spite of clear Govt., instructions issued by the Director, Urban Development Dept. vide memo No. B/A/2004/4411-78, dated 03.02.2004 that priority charges should be paid first. The sanction of the Competent authority as required in ibid letter was not taken. The matter is being reported to the notice of Director, Urban Development Dept. Haryana for taking the necessary action against the D.D.O. for violation of the Govt. Instructions.

The expenditure on establishment during the year 2014-15 was incurred to the tune of ₹ 349692580/- against the actual expenditure ₹ 438676544/- of the Municipal Corporation during the year. The bifurcation of the same is as under:-

<u>Sr. No.</u>	<u>Name of Branch</u>	<u>Expenditure</u>	<u>Percentage</u>
1.	General Administration	47331685/-	10.79%
2.	House Tax, License & Light Branch, Teh. Bazaari	4248549/-	0.97%
3.	Engineering Branch	31748234/-	7.24%
4.	Fire Section	19889240/-	4.53%
5.	Sanitation Branch	183694599/-	41.87%
6.	Pension of Rtd Employee	62780273/-	14.31%
	Total	349692580/-	79.71%

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The above detail clearly indicates that the expenditure on establishment is on the very much higher side and major part of the income of the corporation is being spent on the establishment. The expenditure on sanitation establishment is very high and requires steps to be taken to downsize/ right sizing the establishment in a phased manner or concrete efforts be made to increase the income of the corporation to minimize the above said ratios. It is also mention that at the time of sanction of the posts of corporation some posts like clerks, fire men and sweeper were fallen in diminishing cadre but the transfer as well as the posting against these post were given by the corporation. The same is brought to the notice of higher authority for taking suitable action.

4. **Audit Fee:-** The Actual audit fees for the year 2014-15 worked out to ₹ 2356783/- and the arrear of audit fee was worked out to Rs 3041697/- up to 31/3/2014. Total audit fee Rs 5398480/- was up to 31/3/2015 still pending.

Actual and arrear of Audit fees of Rs. 5398480/- (Rs 2356783 + 3041697) may be credited to the Govt. revenue under head " 0070- other administrative services - 60 - other - services - B. Non Tax revenue - 110 - fee for Govt. Audit "and office name -0584- Director, Local Audit Haryana, Panchkula and treasury challan may be shown to Resident Audit Officer.

5. Grants:

a) The position of grants received and utilized during the period under report are shown in **Appendix 'C'** to this report. No grant was fully utilized. The unspent balances of grants shown at Sr. No. 1 to 36 may either be utilized within the stipulated period or refunded to Govt. without further delay.

1) Yamunanagar Zone:-

b) The position of grants received / utilized prior to the period of this report i.e. up to 31.03.2014 along with unspent balances as on 31.03.2015 is exhibited in **Appendix 'D'** to this report and summarized as under:-

(i) The grant at Sr. No. 121,131,144,149,154,156,164,174 and 175 has been fully utilized but utilization certificate has still not submitted which should be furnished now.

(ii) The grants at Sr. No. 1 to 7, 9 to 16, 19 to 36, 40 to 47, 51 to 57, 60 to 76, 79 to 93, 95, 96, & 105 were transferred to PWD (PH) Dept. Yamuna Nagar by book transfer but utilization certificates from Public Health Dept. duly verified by Accountant General Haryana were still awaited as well as grants shown at Sr. No 133 was transferred to NBCC but utilization certificates duly verified by Accountant General Haryana were still awaited. The grants shown at Sr. No 141 to 143 were transferred to Railway Deptt and the UC of the same are still awaited. The same may be obtained at the earliest and shown to audit.

(iii) The detailed estimate of work for which the expenditure of grant shown at Sr. No. 17 recorded was again not made available. Hence the expenditure was not admitted in audit. The requisite details may be put up to audit immediately.

(iv) The grants at sr. No. 8,18,37 to39,48 to 50, 58,59,77,78,94, 97 to 104 and 106 to 113 are more than 3 years old but remained unspent. The same may be refunded to the concerned Institution / Govt. at the earliest and compliance shown to audit.

(v) The unspent balance of grants shown at Sr. No. 114 to 116, 118 to 120, 122 to 124, 126 to 130, 132 to 140, 145 to 148, 150 to 153, 155, 157 to 163, 165 to 173 may either be utilized or refunded to Govt. without any delay.

(ii) Jagadhri Zone:-

(a) The position of grants received/utilized prior to the period of this report i.e. up to 31-03-2014 along with unspent balances as on 31-03-2015 is exhibited in Appendix D (ii) to this report and summarized as under :-

(i) The grants at Sr. No. 1, 2, 4 to16, 18 to 22, 31 to 35, 37, 38, 41, 42, 44, 45, 49 to 53, 55, 56, 61 to 66, 72, 80 (i) to (iii) were deposited with P.W.D. Public Health Department for the execution of various development works but expenditure statements/utilization certificates duly verified by the Accountant General, Haryana were still not obtained. The same may be obtained now to effect final adjustment of deposits in the books of the corporation.

(ii) The grants at Sr. No. 17, 39, 40, 47, 57, 58 were utilized without pre-audit and record was not put up. The grants at Sr. No. 23, and 24 were spent after the lapse of stipulated period. Sanction of Govt. may be obtained to regularize the matter or amount refunded to Govt. immediately.

(iii) Grant at Serial No. 27 spent but not admitted in audit.

(iv) Grants at Serial No. 36, 70 (ii) ,81,82,84,86,87,92,95 and 96 were spent but their UC's have not been sent as yet. Needful be done at the earliest.

(v) The grants shown at Sr. No. 3,,25,26,28 to 30, 43,46,48,54, 59,60,67,68,69,70(i),71,73 to 79,83, 85,88 to 91, 93,94 and 97 to 102 are more than 3 years old but remained unspent. The same may be refunded to the concerned Institution / Govt. at the earliest and compliance shown to audit.

6. Loans:-

(i) Yamuna Nagar Zone.

The position of loans received by the corporation up to 31.03.2015 and their repayment is depicted in **Appendix "E"** to this report, whereas no loan has been received during period under report. Installments of loan shown at Sr. No. 1 were paid up to 9/92. But no efforts were made to repay the balance amount of loan and interest thereon. Concrete efforts should be made for timely payment of repayment of loan/interest. Loan shown at Sr. No. 2 to 51 and 53 to 62 cannot be treated as utilized as the same were deposited with PWD (P.H.) Yamuna Nagar but statements of expenditure incurred against these loans duly verified by the Accountant General Haryana were still awaited which may be called for and shown to audit. Upto date balances of loans along with interest were not worked out by the Municipal authorities which is a serious lapse. Municipal authorities should make strenuous efforts to work out the balances of loan along with interest and liquidate the heavy amounts of loans lest the Municipal corporation may not have to pay penal interest on delayed repayments of installments of loans.

(ii) Jagadhri Zone.

(a) The loans received up to 31.03.2015 along with repayment position thereof as on 31.03.2015 is exhibited in **Appendix "E-I"** to this report.

(i) The loans at Sr. No. 1 to 40 were paid by book transfer to P.W.D. Public Health Department for the execution of various development works but the statement of expenditure/utilization certificates duly verified by the Accountant General, Haryana were still not received which may be got expedited.

(ii) The Deputy Excise and Taxation Commissioner, Jagadhri vide Memo No. 922/ Exn. dated 13.03.1992 had deducted Rs.4,80,126/- towards the repayment of loan out of amount becoming due to the corporation on account of control on liquor for the period 01.04.1991 to 31.12.1991 but was not adjusted as yet by the Accountant General, Haryana in its accounts. The matter stated to the under correspondence with the Director, Urban Development Department, Haryana and Life Insurance Corporation of India. This is again brought to the special notice of the Govt. for ensuring final adjustment of this heavy amount of Rs. 480126/- to reduce the chances of mistranslation.

(iii) The loan at Sr. No. 41 was received from Municipal Council Ambala City vide memo no. 2241 Dt. 11-11-2003 and spent for purchase of land for milk diary complex by the Municipal corporation and the loan is still outstanding:

(iv) Against loan at Sr. No. 42(i) to (xiv) vehicles were purchased by the DUD Haryana and supplied to the corporation but repayment of loan is still outstanding.

(v) Loan shown at Sr. No. 43 amounting to ₹ 3,00,000/- were deposited with the Municipal Corporation, Yamuna Nagar for joint project under solid waste management scheme. The utilization is still awaited.

(vi) The loan shown at Sr. No. 44 & 45 amounting to ₹6,89,500/- and Rs.18,62,700/- were utilized for the purpose for which these were sanctioned but its repayment was still not made.

(b) No repayment of loan was made during the years 1995-96 to 2014-15 and corporation will have to pay penal interest which may be looked into for suitable action.

(c) No loan was received during the financial year 2014-15.

7. Arrear of Taxes:

(a) The position of arrears in respect of House tax, Fire tax, Rent, Tehbazari and fire Charges is given in **Appendix "F"** to this report as such the totals and the balances column wise/month wise/year wise has not been struck by the concerned branches and the Demand and Collections Registers are lying incomplete. Though good recovery of these taxes except house tax and rent was effected but still it could not touch the target of 90% fixed by the Government norms.

Further the record of the House tax was lying incomplete as the total of demand and collection registers were not struck off since the year 2010-11 to 2014-15 as required as per Haryana Govt notification Dated 11 October 2013 in the prescribed Performa as approved by the Director Local Audit Haryana Chandigarh vide memo no. Misc/LAD/TA-1/2014/13074 Dt 10.2.2014, in the absence of which the accuracy of the same could not be verified in Audit. Moreover, the requisite register in form TS-1 and TS-5 were not maintained as prescribed under the provisions of Municipal Account Code, 1930 nor their computerized record was available having horizontal/vertical total tallied with those of TS-1. The arbitrarily change/ replacement of TS-1/TS-5 by computer feed demand and collection, lists at their own accord was highly objectionable because the Director Local Audit Dept. Haryana was the only competent authority empowered to have any change in the prescribed forms of under rule 1.6 of Municipal Account Code, 1930 and codal provisions were deceived calling suitable explanation/justification for the same. Proper posting of Demand and collection lists so prepared also warrants looking into and there are more chances to de-fraud the funds / municipal revenue easily by vested interest / motivated employees and there could be no check of audit in case of pendency of the completion of relevant record. Even these figures of tax collections/ demands raised during the year and postings of recoveries made there from also never reconciled at any stage even at the end of a year.

The posting of house tax received during the year 2012-13 to 2013-14 under the old policy was not made in the respective demand and collection registers and the balances of each units were not worked out by the corporation at the end of the financial year. In absence of which actual picture of the House Tax balances was not visible.

(b) Recovery of house tax is being realized by the corporation on the basis of Assessment for the year 2010-2011 which has yet not been put up to audit for necessary check. Thus, the demand on the basis of assessment of 2010-2011 could not be verified in audit. Further, arrears worked out by corporation could also not be checked in audit. The matter is brought to the notice of Municipal Commissioner, Yamuna Nagar for taking suitable action in the matter.

Further in view of provisions section 63 of the Municipal Act 1973 an Assessment Register is to be maintained because of the reason that there were no prescribed monthly collection column as per computerized register, therefore horizontal/vertical totals could not be struck and page wise accuracy of demand and collection register could not be checked. There were cutting/over writing/additions/alterations etc. on the computerized Performa without proving

the accuracy of demand and collection register. The concurrence of short/less realization even embezzlement cannot be ruled out.

Necessary certificate as detailed below has not been given:

(a) Page count certificate that the register contained pages from _____ to _____;

(b) That the entries in Registers have been correctly/accurately brought from the Assessment Register in Form TS-1 or the tax Register TS-3 or TS-5;

(c) That the total demand agreed with the totals in the assessment Register or tax register;

(d) That all arrears due on account of previous years have duly been included/accounted for in the tax demand and collection register.

(e) That all the potential value G-8's vide which amount of house tax/rent of shops were realized had been posted in concerned Registers.

The supplementary assessment of newly constructed buildings in the subsequent years was also not conducted.

Objection register of House Tax assessment as required vide Rule VII of Municipal Account code 1930 in form TS-2 was not maintained to verify the accuracy, whether objections were received in time or not. How many objections were received and disposed of by subcommittee if any. The same may now be maintained and brought up to date and shown to Resident audit Officer.

It is advised that balances of each page may be worked out individually so that corporation may be in position to know the actual demand/collection. Amount due to be recovered at the end of financial year. The above mentioned omissions may be rectified and record brought up to date and may be shown to Resident audit Officer.

8. Temporary Advances:

(i) Erstwhile Municipal Council, Yamuna Nagar.

The perusal of advance register revealed that ₹ 115713434/- on account of temporary advance as detailed in Appendix "G-" to this note were outstanding against the Municipal Employees / Govt. Govt Department. Temporary advances to the tune of ₹ 115713434/- (as details given below) were pending against the Municipal Employees/Government Departments for the last more than three years but no efforts have been made to get these advances adjusted. Further ₹ 7909424/- were outstanding against the Municipal employees in which most of the advances were older than 3 years to 25 years back which have not been got adjusted as yet. Most of the employees stand transferred/retired from the Municipal Council's services without rendering the adjustment account and the issuance of N.O.C. to such employees at the time of event was not looked into which was in contravention of instructions contained in Director Urban Development Haryana Chandigarh Memo No. 3 E-2007/680-6962 dt. 23.02.2007. The Matter involving Municipal revenue is brought to the notice of Govt. in Urban Development Department for taking the effective required early action against the official/officers facilitating for the faulty to go free without giving adjustment accounts. In view of such outstanding advances, recovery of the amount be made from the Officers/ officials responsible for issuing N.O.C. to such employees while making payments of their retiring benefits.

Sr. No	Period	Govt. HSEB	Firms/ Bharat Petroleum	Municipal Employee	Misc.	Total
1	Up to 6 months	----	700000/-	126472/-	--	826472/-
2	More than 6 months but less than 3 years	61858521/-		441980/-	--	62300501/-
3	Exceeding 3 Years	43323088/-	1717693/-	7340972/-	204708/	52586461/-
	Total	105181609/	2417693/-	7909424/-	204708/	115713434/-

(ii) Jagadhri Zone.

Temporary advances aggregating to ₹1,78,16,596/- as per detail given below were outstanding against the PWD & PH Deptt. and the Municipal Employees. The perusal of advance register revealed that ₹ 1,78,16,596/- on account of temporary advance as detailed in **Appendix "G-I"** to this note were outstanding since 1956 against the Municipal Employees most of whom left the services/ retired or transferred since long. No progress was made in the adjustment of advances in spite of clear orders of the commissioner and secretary to Govt. Haryana Urban Development Deptt. letter No. 3E/2001/Local 9602-54 dated 27.02.2001 which inter alia says that the pay of the official who failed to get their advances adjusted should be withheld. The non adjustment of advances for such a long time amounts to embezzlement of corporation funds. The Executive Officer is advised to take personal interest to get the long outstanding advances adjusted in view of ibid Govt. orders and also from those who issued no dues certificates at the time when concerned employees left Municipal Service or transferred or on retirement and got last/final payments without recovery/adjustment of outstanding advances. Statement of expenditure duly verified by the Accountant General Haryana may also be obtained from the PWD (PH) Deptt. in respect of Municipal Deposits held by them and the same should be shown to RAO for adjustment in the books of the corporation.

Period	Govt. Deptts.	Officials Persons/ Firms	Private	Total
(a) Exceeding 3 Years	10967388.00	6722189.00	127019.00	17816596.00
Total	10967388.00	6722189.00	127019.00	17816596.00

9. **Retrenchment and Recoveries:** ₹ 935080/- were retrenched and Rs.338547/- were recovered from the bills of the payments produced in audit during the period under report owing to wrong calculations and excess claim. The internal check may be strengthened to avoid excess payments and suitable action may be taken against the official at fault.

10. **Provisional Payment:** No provisional payment was outstanding nor made during the period 2014-15.

11. Excess, Irregular and Avoidable Expenditure:

(1) The Budget Estimate required to be submitted to the Govt. not later than the first week of the February of the preceding year to which the estimates relates under section 83(2) and 83 (3) of municipal corporation act 1994 and the govt. may return the budget to the corporation before 31 day of March after approval, but the budget estimates were not got sanction from the Govt. after approval from the House/ Commissioner Municipal Corporation even passing almost all the financial year 2014-15 despite Audit Requisition No 1 dated 30/4/14, and its subsequent reminder no 1 dated 11/6/2014, Reminder no 2 dated 19/8/2014, Reminder no 3 dated 29/9/2014, Reminder no 4 dated 3/11/2014, Reminder no 5 dated 28/11/2014, Reminder no 6 dated 22/12/2014 and Reminder no 7 dated 11/3/2015 so the expenditure incurred on establishments, repairs and maintains without the approval of budget provision was irregular and needs attentions of the higher authority to get the ex-post facto sanction from the competent authority to regularize the expenditure incurred.

(ii) While checking the vouchers file for the month of 10/2013, it was noticed that Rs 3560/- were paid to She. N.K.Jindal, Municipal Engineer on account of T.A/D.A vide voucher no 233 of 10/2013 as such the Journey was performed by own car and T.A were claimed @ 8 per K.m. without the prior approval of Head of the Department which required as per Finance Deptt. Letter no 5/27/98-1FR dated 31/12/10. The ex-post facto approval of the same may be obtained from competent authority or recovery worth Rs.2900/- approximate may be effected from the concerned official.

iii) Payment amounting to Rs 40.41 lacks made to Gaheli Centre of Research and Development Private Ltd. Against the bill of 80.829 lacks for preparation of pilot project under R.A.Y (Housing) for this municipal corporation the above amount was to be got reimbursed from Central / State Govt. as per project guidelines, But nor the amount i.e Rs 40.41 lacks has been demanded neither the funds under the ibid project has been received during the period under report. The matter is brought to the notice of higher authorities to look in the matter and issue necessary directions to get sanctioned the project besides reimbursement of Rs 40.41 lacks least the expenditure incurred so may not turn in to wasteful expenditure.

iv) Rs 22730/- paid to M/s Girish Dharam pal and company, Chartered Accountant as consultancy fees for preparation of Form -16 of Municipal corporation employees vide voucher no. 186 of January/ 2014. Which is not a fit charge on corporation fund. The same may be got regularize from the competent authority or recovery be made from the official at fault and compliance shown to Audit.

(v) Rs.1000/- paid to Sh. Munish Kumar out of Municipal Corporation fund as penalty under R.T.I Act. for delay in supply of information vide voucher no. 207 of Feb./ 2014. Which is not a fit charge on corporation fund. Recovery be made from the official at fault and compliance shown to Audit.

official deposit Rs 1000/-

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Cashier
GPF Clerk
JE (E)
Rent Br
Tom Br
F.S.O

(vi) As detailed in Requisition no.47 dated 10/11/13, cheques of Rs. 1291062/- were issued by the individuals on account of Rs. 1291062/- payable were dishonored and account adjustment of these payment were made by issuing G-8 receipt by the Municipal Staff but neither the Corporation could get the credit of these bounced cheques nor the amount of demand got revived in the concerned demand and collection register against each concerned unit to recover the amount of Rs. 1291062/- . Demand be revived and got checked up from Audit and sincere efforts be made for recoveries along with up to date interest.

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(vii) As detailed in audit requisition no 58 and 59 dt.27/3/15 Journey was performed by Jeep no HRO2-0154 and HRO2-6666 and consumed 371 litters and 957 litters H.S.D. amounting to Rs Approx. 20000/- and Rs 50000/- respectively without approval of the competent authority. The ex-post-facto sanction may be obtained now and put up to Audit failing which journeys so performed may be treated as private one and recovery effected accordingly.

still pending

12. Irregularities in purchases:- The following irregularities in purchases were noticed which may be attended now further if any excess payment due to the not adoption of proper purchase procedure is noticed the same may be recovered from the concern officer and compliance shown at the time of next audit.

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Sr. No.	Voucher no. / Month	Amount (Rs)	Particular	Remarks
1	134,135,145 & 168 of 11/13	7560/-	Rent of printer, Typewriter and Photostat Machine	Work done without Quotations/ Quotations not Put up
2	179 to 184 of 11/13	13200/-	Manual Advertisement	-do-
3	24 of 1/2014	6000/-	Cost of Tractor Battery	-do-
4	39 of 1/2014	8600/-	Manual Advertisement	-do-
5	28 to 33 of 2/2014	14250/-	Repair and cost of parts of Computer	-do-
6	173 of 2/2014	4875/-	Cost of Pen drives	-do-
7	247 & 248 of 2/2014	1600/-	Repair of Computer	-do-

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13. : Short Recoveries, Non Recoveries and Loss of Revenue:

(i) Many theater / Cineplex falls under the jurisdiction of Municipal Corporation and significant income in shape of show tax can be realize from these theatres / Cineplex , but the show tax has not been realize for the last many years. Even their up to date demand has not be raised in their respective demand and collection registers. This shows the casual approach of the

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municipal authorities to augment the corporation revenues. The matter is brought to the notice of higher authorities to look in the matter and issue necessary directions to realize the up to date show tax under intimation to audit

(ii) As per posting of house tax for the year 2011-12 of Yamunanagar zone, benefits were given to the owners of the house tax units due to wrong postings of the g-8 receipts as detailed in the enclosed in list. This has caused the loss of Municipal Corporation to the tune of Rs.47276/- This not in order. Therefore requested that matter may be investigated departmentally and suitable action may be taken against the defaulter besides raising the demands proper property under intimation to Audit.

Property no & block no	Name of the property owner where posting done	g-8 no and date	Amount(Rs)
1036 of 1	Balram	1/1975 of 13/7/12	771/-
1141 of 1	Rajinder Kumar	39/1869 of 20/7/12	365/-
1332 B of 1	Shankuntla Jain	33/1983 of 26/7/12	33/-
2101 of 1	Jeevan Kumar	36/1942 of 1/8/12	262/-
259 of 1	Mehar Chand	33/1967 of 19/7/12	328/-
797 of 1	Vijay Kumar	32/2381 of 31/12/12	14791/-
579 of 2	Subash Chand	9/1973 of 24/7/12	259/-
102 A of 4	Gadish Lal	14/256 of 3/9/13	256/-
248 of 4	Daneshwari	11/1998 of 6/8/12	449/-
910 of 4	Balkishan	43/1998 of 6/8/12	430/-
929 of 4	Narinder Kumar	33/2069 of 11/9/12	340/-
1350 A of 4	Narinder Kumar	41,42/2321 of 17/5/13	1820/-
3764 of 4	Chaman Lal	21/2676	297/-
3720 of 4	Harjinder Kaur	33/2092	2896/-
4345 of 4	Sat Pal	29/2102	106/-
5890 of 4	Lxmi devi	18/2504	571/-
6115 of 4	Ravinder Singh	33/2052 of 6/9/12	441/-
6735 of 4	Bbu Ram	18/6465 of 4/3/13	1181/-
366 of 5	Rawal Raj	7/2199 of 8/11/12	2823/-
391 of 5	Usha Rani	15/2303 of 21/6/13	620/-
984 of 5	Kirshna Bhargare	26/2364 of 9/1/13	5770/-
989 of 5	Iqbal Singh	48/2137 of 21/11/13	376/-
1352 of 5	Rajinder Kaur	35/2331 of 16/1/13	985/-
1397 of 5	Harbans Singh	48/2117 of 30/10/12	317/-
1539 of 5	Karam Chand	22/2205 of 12/11/12	1063/-

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2445 of 5	Govind Ram	31/2472 of 5/3/13	60/-
2605 of 6	Suriender Kumar	28/2236 of 13/12/12	462/-
3408 of 6	Shanti devi	22/2492 of 11/3/13	1551/-
3489 of 6	Raj Kumar	28/2268 of 6/12/12	515/-
3867 of 6	Rakesh	8/2698 of 13/6/13	515/-
4002 of 6	Kulwant Singh	16/2388 of 14/2/12	725/-
4013 of 6	Sant Ram	17/2388 of 14/12/12	486/-
4131 of 6	Anita	48/2327 of 28/12/12	2632/-
4146 of 6	Baljit Singh	24/2337 of 14/12/13	1719/-
4218 B of 6	Sunita Devi	26/2270 of 7/12/12	1040/-
		Total	47276/-

(iii) Commercial Development Charges of the under mentioned Building Plans of Jagadhari zone were less charged as details below which is not satisfactory. The Development charges may be made good from the party concerned or from the official at fault.

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B.A No.	Year	Dev. Charges to be charge	Dev. Charges	Difference
205	2014	328683/-	280169/-	48513/-
208	2014	217396/-	185308/-	32088/-
			Total	80601/-

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(iv) Corporation Building at Khera Bazar Jagadhari was leased out to Punjab National Bank on 25/11/1998 for 15 year i.e up to 24/11/2013 and the bank was paying Rs. 41671/- P.m as Rent on the date of expiry of Rent Agreement. Neither the building was got vacated from Punjab National Bank nor it was re-auctioned from Rent Purpose. Chances loss of revenue could not be ruled out further if steps to re-auctioning the building under reference are not taken in time it can also lead to legal complications due to the reason the building has not been got vacated after termination of tenancy. It is therefore, requested that required suitable steps may be taken under intimation to Audit.

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(v) Arrear of house tax in Block no.1 for the year 2004-05 and 2005-06 were not worked out correctly and as detailed in Audit Requisition no.40 dt.2/01/2015 and Audit Requisition No.44 dt.4/3/2015. Corporation suffered a huge loss of revenue of Rs. 115128/- i.e Rs. 49990/- and Rs. 65138/- (Appendix-I and Appendix I(i)). The same is brought to the notice of higher authority for taking appropriate action under intimation to audit.

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(vi) Huge Arrears were outstanding against the tenants of corporation shops at both the zones and even a single penny was not recovered during the current financial year from some tenants as detailed in the Requisition no.45 dt.

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4/3/15 and Requisition no.50 dt. 11/3/15. This is a serious matter as it not only resulted into accumulation of arrears of Rent, But also lead to litigacy in the long run and further losses in shape of legal expenses. The matter is brought to your special notice for appropriate action in the matter.

(vii) Various shops of corporations and different markets lying vacant from long period. Which caused loss to the corporation fund worth lacks of rupees. It has been viewed seriously The matter is brought to notice of higher authorities for directing the officer /official to immediately auction / re-auction the shops as detailed below to avoid further loss to the corporation besides fixing responsibility for the same.

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Demand and Collection Register no	Page no of Demand and Collection Register	Sr. no of Shops
Register no 1	94	281, 282
-do-	96	288, 289
Register no 1(ii)	13	289
Register no 4	63	187
-do-	67	199
-do-	68	201
-do-	70	206
-do-	72	212
-do-	73	215, 218
-do-	74	220
-do-	76	228
-do-	77	229
-do-	78	234

(viii) During the checking of register of composition of offences of Municipal Corporation for the year 2014-15, it has been observed that only 51 notices in Yamunanagar zone issued u/s 261, 250 and 254 of Municipal Corporation Act 1994 and not only a single case was settled during the period under audit. Even most of the cases were not prepared for prosecution in the Hon'ble Courts as has been shown in the respective registers. It is the matter of great concern because settlement of offences can fetch good income in the shape of development charges, malba fee, building application fee and composition fee etc. The matter is brought to the notice of learned commissioner Municipal Corporation Yamuna Nagar to initiate suitable action in the matter besides taking stern action against the defaulters. *R on*

Moreover, the composition register under various sections/by laws of Municipal Corporation as required under rule XVII-9-A of Municipal Account code 1930 has not been maintained by the corporation which is a serious matter and requires stern action against the defaulters for maintaining composition register and compliance shown to audit.

(ix) The Tower fees worth Rs 2075000/- of Yamunanagar zone and Rs 1255000/- of jagadhari zone of different mobile companies has not been recovered up to the year 2014-15 as detailed in Appendix-H and has been viewed seriously as corporation had to bear loss of interest on the recoveries if not received within the stipulated period. *XEN*
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14. **Non Maintenance/ Non Complétion /Défective Maintenance of Record** - The following records were not maintained/ defectively maintained by the official/ officer of the corporation in spite of repeated audit requisition in this

regard. The matter is brought to the notice of higher authorities for issuing directions to Municipal Administration to comply with the observations of audit so that discrepancies if any could be brought to the notice of Municipal authority without any further delay.

Sr. No.	Particulars	Since when not maintained/ defectively maintained
1.	Reconciliation of G.P.F. A/c	4/89 to 3/93 and 9/05 to 3/15
2.	Record relating to Municipal Tax on electricity consumption.	6/2002 to 3/2015
3.	House tax	2010-11 to 2015-15
4.	Show tax	2003-04 to 2014-15
5.	Slaughter house	9/2011 to 3/2015
6.	Lease of agriculture land	4/2010 to 3/2015
7.	Chest book	10/2012 to 3/2015
8.	Assessment of House Tax	4/2010 to 3/2015

15. Miscellaneous:-

(i) It has been observed that several stock registers (G-29), moveable Property registers (G-31) and Repair Registers and other registers were being maintained and in-use in different Branches/Works Divisions/Zonal Offices of the Corporation but Inventory Registers at the level of each Branch/works division/zone were not maintained and the Sr. No./page No. of Inventory Register at which a particular stock register/property register/repair register/other register entered were not recorded on these registers. In absence of which proper check over the maintenance of stock registers is could not be exercised in audit. Similarly, the total No. of Immoveable Properties Registers on R-I was neither pointed out nor could be ascertained

(ii) The record regarding Municipal. Tax @5paise per unit on electricity bills had not been maintained since long by the Municipal council as was required under clause VII of Municipal act. 1973. Non maintenance of record is a serious matter as such and can lead to loss of Municipal exchequer in shape of payment of adjustment of penalty in street light electricity bills which are being paid/adjusted against the recovery of 5paise per unit Municipal Tax on electricity bill recoverable from H.V.P.N. Ltd. The matter has been pointed out to Municipal administration through Audit requisition and periodical reminders thereof but hardly any action was taken on the part Municipal Authority. The requisite record may be maintained now and compliance shown to Resident Audit Officer.

iii) The demolition operation are carried out in almost every zone with the help of 2 nos. JCB being maintained by the Corporation, but such charges were never worked out and recovered during the period under report. Thus huge loss on account of non-recovery of such charges is being sustained by the Corporation. The attention of the Municipal Corporation /Commissioner is drawn to provisions made u/s 261(6) of the Municipal Corporation Act wherein it has been provided that demolition charges of buildings erected/constructed in-contrary to the sanctioned plan under section 254 of the said act are to be

covered from the person concerned as arrear of Tax. These charges includes the charges of JCB, Crane, Compressor and other miscellaneous charges etc. occurred during the demotion operation. It is, therefore, suggested that charges on this account may be worked out simultaneously as and when such operations are carried out and demands be raised against the person responsible to such erection which are in-contravention to the sanction accorded by the Commissioner and recovery effected as arrear of taxes now and always in future.

(iv) The Monthly Accounts in form G-4 and Annual Accounts in form G-5 has not been maintained by the corporation as required vide Rule III.6 and III.7 respectively of Municipal Account Code 1930. The same is brought to the notice of higher authorities to look in the matter and issue necessary directions to do the needful and compliance shown to Audit.

(v) Defined contributory Pension Scheme has been implemented on the Municipal Corporation employees. But necessary compliance of the above said matter is not done by the corporation as yet. It is therefore, requested to direct the concern/officials to make sincere efforts on this matter and compliance shown to Audit.

(vi) The renewal of Architects licenses for the year 2013 to 2015 has not got done and the building applications are being submitted/ prepared by the non approved Architects and accepted by the corporation. The same is brought to the notice of higher authorities to look in the matter and issue necessary directions to do the needful and compliance shown to Audit.

vii) The return of potential value books specially the G-8 after the use is not watched. As such the same lying with the concerned officials / branches since a long period (instances given in requisition no 35 dated 19/12/2014). This has been viewed seriously in audit as such the same were to be return to the store immediately after realizing and depositing the income against each leaf of the G-8. But the same has not been done. The same is brought to the notice of higher authority to issue necessary direction for the same and compliance shown to audit.

(viii) Triennial verification of the Corporation properties moveable or immoveable including investment as provided in clause XVII.12 Municipal account code 1930 was to be done by a member or members of the corporation specially appointed for this purpose. but no action has been taken by the corporation as yet and there are every chances of encroachment on valuable corporation land besides lot of litigacy in this regard.

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As the renewal requisition No 10 dt 29/7/2016 with interest/bank charges etc. the same is attached
30/8/16

Part-III**Improvement Trust Yamunanagar and Improvement Trust Jagadhari:-**

Improvement Trust Yamunanagar and Improvement Trust Jagadhari were dissolved vide Govt. order 29/5/2014 and merged to Municipal Corporation Yamuna Nagar Jagadhari no Audit objection paras for the period 1/4/2014 to 29/5/2014. However action taken on the last Audit Report was not satisfactory and the position of out standing audit objections on 31/3/2015 depicted in appendix I and I(i) of this report.

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A. Improvement Trust Yamunanagar

1. LAST AUDIT NOTE: - Action taken on the last Audit note was not satisfactory. Even its annotated reply was neither prepared nor sent to this office which was irregular. Moreover, the Audit objection of serious nature such as misappropriation/embezzlements were not attended with the result the embezzled amounts were not recovered nor the faulty official could be punished. This is brought to the notice of the Director Urban Development, Haryana, Chandigarh for taking necessary/ timely action in this regard. However, the position of outstanding Audit objection/ Audit Para /Audit Requisition is given in Appendix-A-I to this note.

2. PRESENT AUDIT: - The Account of the Improvement Trust YamunaNagar continued to be audited on pre-audit bases from 1/4/14 to 29/5/2014 and after that Improvement Trust Yamunanagar was dissolved and merged in the Municipal Corporation Yamunanagar. Sh. Charanjeet Singh Mahna held the charge of Pre-Audit Scheme.

The charge of office of S.D.O.(Civil)-cum-Authority Improvement Trust Yamuna Nagar was held by Sh. Aditya Dahiya (I.A.S) for the period 1/4/14 to 29/5/2014.

2. (A) Record not put up: - The record as detailed in Appendix 'B'-I to this audit report was not put-up in audit, which may be got completed now and put-up in Audit for necessary check.

3. Financial Position:- The Financial Position of the Improvement Trust Fund for the period 1/4/14 to 30/6/14 is as under.

Sr. no.	Particular	1/4/14 to 30/6/14
1.	Opening Balance	37833042.23
2.	Income	318516/-
3.	Total	38151558.23
4.	Expenditure	334562/-
5.	Closing Balance as on 30/6/14	37816996.23

The closing balance amounting to Rs 37816996.23 is not transferred to Municipal corporation fund as yet. And the income and expenditure after above date was deposit and incurred from the corporation fund. The closing balance

amounting to Rs 37816996.23 may be transferred to corporation fund immediately under intimation to audit.

4. Audit fees:- There are no need to calculation the audit fee separately for the period 1/4/14 to 29/5/14.

5. Grants: - Neither any grant was received during the period 1/4/14 to 29/5/14 nor any grant was outstanding.

6. Loan: - No Loan was received during the period 1/4/14 to 29/5/14. The Trust had granted Loan of Rs.3276167/- as detailed in **Appendix 'E-II'** to this report to various Municipal Committees/Trust without raising the term and conditions for the loan. Although the Principal amount had been recovered, but no effort was made to recover the interest accrued on these loan for such a long period. The interest may be worked out now and got deposited from the quarter concerned under intimation to audit.

7. Arrear of Taxes: - As per agreement executed with the tenants in respect of shops situated in Jahawar Market and Sarojani Colony, the rent was required to be realized or deposited by the tenants every months positively, but no clause regarding penalty in case of default was laid down in the agreement due to which the rent of shops in many cases was not being deposited month wise by the tenants. Action initiated for recovery of rent or getting the shops vacated from the defaulters was not pointed out in Audit. Rs.3390608/- as detailed in **Appendix -"F-I"** to this report had accumulated on Account of arrears of rent as on 31.03.2015. This was not proper and the matter is brought to the notice of Govt. for getting the Agreement revised by the adding a special penal clause, in case of default for not depositing the rent by the tenants, on the pattern of model Agreement of rent applicable in cases of Municipals Councils to avoid further accumulation of arrears of rent, besides ensuring the recovery of arrears of rent already accumulated and suitable action against the official/officer responsible for not initiating timely action against the defaulter.

8. Temporary Advance:- The Temporary Advance to the tune of Rs. 1629811/- as detailed in **Appendix "G-II"** to this report were outstanding as on 29/5/2014. Efforts are required to be made to get these advanced adjusted and in case of the advances outstanding against employees. The salaries of such employees be stopped unless the account of advance outstanding against them are not entered by them.

9. Provisional Payments: - Provisional payment worth Rs.4104/- were still outstanding as on 29/5/2014 which should be regularized now from the Govt. or amount recovered from the officer concerned to get the provisional payment regularized.

10. Short Recoveries/ Non Recoveries and Loss of Revenue :- Cheques worth Rs 140630/- were dishonored as detailed in the reconciliation statement of the improvement trust for the month 5/2014 were issued by the individual on account of trust fee, installment, rent etc. and account adjustment of these payment made by such cheques and by issuing receipts by the staff but neither

the trust could get the credit of these bounced cheques nor the amount of demand got revived in the concerned demand and collection register against each concerned unit to recovered the amount of Rs 140630/-. Needful should be done now and demand be revived, got checked up from audit and sincere efforts be made for recoveries along with up to date interest.

11 Non Maintenance / Non Completion & Defective Maintenance of Record:- The record relating to plots, built up houses and rent of shops had been lying incomplete as detailed below such as demands, postings and balance their of along with interest and penal interest accrued had as well as not been worked out by the improvement trust officials resulting in to non issuance of notices to plot holders tenants for recovery of trust dues. This shows the very casual approach of the trust officials as well as the supervising staff towards the financial interest of the improvement trust. The requisite record may be completed now and action taken for recovery of the trust dues.

Sr. No	Particulars	Period	Description
1	Sale of Plots	4/77 to 3/95 & 4/13 to 5/14	Allotments, posting & balances, pending/ incomplete record.
2	Built up houses	4/77 to 3/95 & 4/13 to 5/14	Allotments, posting & balances, pending/ incomplete record.
3	Rent of Shops	4/77 to 3/95 & 4/13 to 5/14	Allotments, posting & balances, pending/ incomplete record.

12. Miscellaneous:- i) As provided in section 48 of Punjab town Improvement Trust rules 2008, the whole of the Trust moveable property as record in stock register of moveable property and register of moveable property had to be verified annually by the trust or members of such officers as appointed on this behalf but trust authority ignoring this for years together. It should be ensured under intimation to Audit that no property or piece of land was under any adverse possession and physical verification of the properties be made now without any further delay.

ii) Sale of obsolete /unserviceable stock and sale of old newspaper was not effected since long which is highly objectionable and required immediate action against of defaulters besides prompt action for auction of the unserviceable stock.

iii) Stock register of receipt books, forms and muster rolls had not been maintained in proper form as such date of issue and date of return to store had not been shown in stock register which is brought to the notice of higher authorities. Any irregular use of these potential value books/form cannot be ruled out unless stock register is maintained and supervised in a proper way under intimation to Audit.

iv) Improvement Trust continued to operate bank accounts in almost 12 banks /post offices which is against the provisions of section 69 of Punjab Town Improvement Trust Act 2008 vide which cash received be kept in govt. treasury, sub treasury or a bank to which normal govt. treasury business has been made over. The violations of provisions of section specified above may be suitably justified besides closing the bank accounts being operated against the codal provisions.

O.S.

Asst.

B. Improvement Trust Jagadhari

1. Last Audit Report:- Action taken on the last Audit Report was not satisfactory. Even its annotated reply neither prepared nor sent to this office. The Audit objections of serious nature such as misappropriation/embezzlement were not attended. Action on the previous Audit Notes/Reports may be taken now and compliance shown to Resident Audit Officer, Municipal Corporation Yamunanagar- Jagadharir to this office. However the position of outstanding objection as on 29/5/14 as on 31/3/2015 is depicted in **Appendix-"A-II"** to this report.

2. PRESENT AUDIT: - The Account of the Improvement Trust YamuaNagar continued to be audited on pre-audit bases from 1/4/14 to 29/5/2014 and after that Improvement Trust Yamunanagar was dissolved and merged in the Municipal Corporation Yamunanagar- Jagadhari. Sh. Charanjeet Singh Mahna held the charge of Pre-Audit Scheme.

The charge of office of S.D.O.(Civil)-cum-Authority Improvement Trust Yamuna Nagar was held by Sh. Aditya Dahiya (I.A.S) for the period 1/4/14 to 29/5/2014.

3. Financial Position:- The Financial Position of the Improvement Trust Fund for the period 1/4/14 to 30/6/14 is as under.

Sr. no.	Particular	1/4/14 to 30/6/14
1.	Opening Balance	27499043.15
2.	Income	3762890.00
3.	Total	31261933.15
4.	Expenditure	533761.85
5.	Closing Balance	30728171.30

The closing balance amounting to Rs 30728171.30 is not transfer to Municipal corporation fund as yet. And the income were deposited in the Improvement Trust Fund and expenditure incurred from the Municipal corporation fund after June/2014. The closing balance amounting to Rs 30728171.30 may be transferred to corporation fund immediately under intimation to audit.

4.Audit fees:- There are no need to calculation the audit fee separately for the period 1/4/14 to 29/5/14.

5. Grants: - Neither any grant was received during the period 1/4/14 to 29/5/14 nor any grant was outstanding.

6. Loans:- No loan was received during the period under Audit and no previous loan was outstanding with the trust.

7. Arrears of Taxes:- Rs.1808075/- were outstanding as rent as per rent register of shops as on 31.3.2015. The detail of which is given in Appendix-F-II to this report. Necessary steps may be taken to recover the arrears of rent forthwith or further action for vacating the shops may be taken as per agreement deed and compliance shown to Audit. Standard agreement with the tenants were not got executed by the Improvement Trust and the recovery of rent is being deposited in Improvement Trust as and when liked by the tenant. No penalty was imposed for the late deposit of rent, resulting into accumulation of heavy arrears of rent. The matter may be taken on priority basis by the Authority Cum SDO(C) Improvement Trust Jagadhri and standard agreement to be got executed now besides recovery of rent as per provision of agreement.

8. Temporary Advances:- The Temporary Advances to the tune of Rs. 1,12,390.26 as per detail given in Appendix "G-III" to this report are lying unadjusted in spite of clear order of Commissioner & Secretary to Govt. Haryana Urban Development Department Letter no 3E/2001/Local/9602-54 dt.27/2/2001. Which interalia provides that pay of the Officials/Officers who failed to get their advances adjusted should be with held. Therefore necessary action as per due procedure may be taken to adjust these advances immediately and compliance shown to Resident Audit Officer. The detail showing the period of advances outstanding is given as under:

Period	Govt. Deptt.	Officials/Person/Firms	Private	Total
A) Up to 6 months
B) Exceeding 6 months but less than 3 years
C) Exceeding 3 years	84,210.74	770.00	27,409.52	1,12,390.26
D) Total	84,210.74	770.00	27,409.52	1,12,390.26

9. Short Recoveries / Non Recoveries and Loss of Revenue:-

As per record put up in audit Arrear of commercial plots sold in scheme no 27 near old Tehsil Jagadhari has not been recovered as detailed in appendix "F-III" of the audit note. Even the notice for recovery of dues has not been issued by the concerned officers / officials. This casual approach of the concerned official have resulted accumulation of arrears worth Rs 30114931/- which is quite unsatisfactory and brought to the notice of higher authorities for giving necessary direction to recovered the above said amount immediately.

10. Miscellaneous:- (i): Transfer of plots/shops/booths have been done by the trust charging fees @ 5% from both the parties i.e. purchaser and seller on the original sale price which was not a healthy practice as such this may cause loss to the trust fund in the future. It is therefore requested that

transfer fee may be charged on the collector rates approved by the Deputy Commissioner and as per Govt. policy under intimation to Audit.

(ii): Physical verification of Trust properties not done during the period under Audit to ensure that any of it was not under the adverse possession. The needful may be done now and result of verification shown to Resident Audit Officer.

(iii): Sale of obsolete/unserviceable stock and sale of old newspapers was not effected since along which is highly objectionable and required immediate action against the defaulters besides taking prompt action for auction of the unserviceable stock.

(iv) The Cash Book of the trust was not signed by the authority as yet, which is not in order. The needful may be done now and compliance shown to audit.

16. Conclusion:

The disposal of last Audit note was not satisfactory (Part-I) shown as Appendix - A; Huge record was again not put up (Para-2A); Temporary advances worth crores of rupees were lying un-adjusted (Para-8); Excess/ Irregular and avoidable payments were pointed out (Para-11); Irregularities in purchases (Para-12); Cases of short recoveries/ Non recovery and loss of revenue were pointed out (Para-13); Record not maintained/ defectively maintained (Para-14) and miscellaneous irregularities were noticed (Para-15). As well as Paras of Improvement Trust Yamunanagar shown in main part -III-A, The disposal of last audit not was not satisfactory shown in Appendix Part-I of Part-III-A; Huge record was again not put up (Para-2A) of Part-III-A; Temporary advances worth Lakhs of rupees were lying un-adjusted (Para-8) of Part-III-A; Cases of short recoveries/ Non recovery and loss of revenue were pointed out (Para-10) of Part-III-A; Record not maintained/ defectively maintained (Para-11) of Part-III-A and miscellaneous irregularities were noticed (Para-12) of Part-III-A. And the paras relates to Improvement Trust Jagadhari shown in part-III-B are the disposal of last audit not was not satisfactory shown in Part -I of Part-III-B; Huge record was again not put up (Para-2A) of Part-III-B; Temporary advances worth Lakhs of rupees were lying un-adjusted (Para-8) of Part-III-B; Cases of short recoveries/ Non recovery and loss of revenue were pointed out (Para-9) of Part-III-B and miscellaneous irregularities were noticed (Para-10) of Part-III-B. The accounts stand in need of more improvement and closer supervision.

*Completed by me
Smt. R. P. Rao*

-sd-
(Anand Sawrup)
Director,
Local Audit, Haryana,
Panchkula.